

California Institution for Men

Community Volunteer Application

Community Partnership Manager Office

14910 Central Ave.
Chino, CA 91710
(909) 597-1821 Ext. 7152

Please Read Carefully... All questions must be answered. Any omission or falsification will be considered sufficient reason for permanent denial of all privileges. All applications will be closely screened.

Full Legal Name: _____
(Please print) Last First Middle Maiden name

Social Security Number: NOT REQUIRED Driver's License: _____ Male Female

Date of Birth: _____ Age: _____ Birthplace: _____

Ethnic: _____ Hair: _____ Eyes: _____ Height: _____ Weight: _____

Telephone Number: _____ Other ID: _____ Organization: Kairos

1. Have you ever been convicted of a felony? Yes No If yes, where? _____

CDC# _____ Discharge Date: _____ Have you ever been on parole? Yes No

a. Date of offense: _____ b. Offense: _____ c. Where: _____

2. Are you currently on probation? Yes No If yes, please answer the following question

a. Date of offense: _____ b. Offense: _____ c. Where: _____

If more than one offense please list on separate sheet of paper and attach to application.

If you answered yes to questions #1, you must include a copy of discharge certificate.

If you answer yes to question #2, you must submit a letter from the Probation Department, listing no condition which may prohibit entry to correctional facility.

Do you write or visit any inmate currently incarcerated? Yes No

If yes, who? _____ Where? _____

Do you have any family members currently incarcerated? Yes No If yes, where: _____

Name: _____ CDC# _____

Employer/School: _____ Job Title/Course Title: _____

Employer/School Address: _____

Contact Name: _____ Contact Number: _____

NO ONE UNDER THE AGE OF 18 YEARS OF AGE PERMITTED

The above listed information is true and accurate to the best of my knowledge.

Community Volunteer Signature

Date

Reviewed and recommend:

Approval / Denial

Approval / Denial

HOWARD GAINES

Date

Community Partnership Manager
California Institution for Men

AREF FAKHOURY

Date

Warden
California Institution for Men

STANDARDS OF CONDUCT FOR VOLUNTEERS

1. Giving or receiving anything from any inmate in the jurisdiction of the California Department of Corrections is prohibited.
2. Contact with family members of inmates through the mail, by telephone or personal contact is not allowed.
3. Do not give out personal telephone number or residence address to inmates.
4. Embracing, hugging or kissing inmates is not permitted.
5. Derogatory, discriminatory, or degrading remarks against any faith group or religion is not acceptable at any time.
6. Coercion, intimidation, or embarrassment towards any inmate for the purpose of getting him to participate in the voluntary activities being conducted is not acceptable at any time.
7. All security violations should immediately be reported to custody staff and staff sponsor.

Ex Felons:

Wardens may approve ex-felons to serve as volunteers. Guidelines for training and background investigations, the following steps must be completed before an ex-felon may be approved to serve as a volunteer:

1. Documented period of at least three (3) years of crime-free conduct after discharge or a favorable report upon completion of probation or parole.
2. Documentation of current employment or academic status.
3. Evidence of discharge from parole and resume.
4. Ensure the ex-felon has no family or person with whom the volunteer has had either a personal or business relationship within the institution.
**Ex-felon volunteers shall disclose to the institution head, in writing, if they become aware that a relative or person with whom they have, or have had, a personal or business relationship, has been transferred or committed to the institution where they volunteer.*

I understand the Standards of Conduct and agree to abide by them. I realize that violation of any of them may result in my dismissal from the volunteer program.

Printed Volunteer Name

Signature

Date