

California Institution for Men

Community Volunteer

Application for Visiting Privilege

Group Coordinator Office
Facility: _____

P.O. Box 128, Chino, CA 91710
(909) 597-1821 Ext: 2961

*Please Read Carefully... All questions **must** be answered. Any omission or falsification will be considered sufficient reason for permanent denial of all privileges. All applications will be closely screened*

Name:							
<small>(Please Print)</small>		<small>Last</small>	<small>First</small>	<small>Middle</small>	<small>Maiden Name</small>		
Social Security Number				Driver's License Number:			
Date of Birth:			Age:		Birthplace:		
<input type="checkbox"/> Male	<input type="checkbox"/> Female	Ethnic:	Hair:	Eyes:	Height:	Weight:	
Telephone Number:			Other I.D.:		Organization Affiliation:		

Are you a felon? <input type="checkbox"/> Yes <input type="checkbox"/> No		<i>If yes, please attach a copy of your discharge papers.</i>	
1) Are you on parole? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you on probation? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>If yes, where?</i>		<i>If yes to either of the above, answer a & b below:</i>	
a) Release Date:		b) Offense:	
2) Have you been on parole? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you been on probation? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>If yes to either of the above, enter:</i>		a) Date of offense: _____	
		b) Offense: _____	
		c) Where: _____	

If you answered yes to questions #1 or #2 above, you must submit a letter from your Parole or Probation Supervising Officer

Do you write or visit another inmate currently incarcerated? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<i>If yes, who?</i>		
<small>Name</small>	<small>Number</small>	<small>Relationship</small>

Employer:	Job Title:			
Employer's address:				
<small>Number</small>	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip Code</small>

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If you are on parole or probation, you must have successfully completed five (5) years and have a letter [attached to this application] from your supervising agency stating this fact. This documentation must be submitted through the Community Resources Managers Office.
No one under 18 years of age is permitted.

Signature: _____ Date: _____

CIM USE ONLY	
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	By: _____
CII Sent: _____	CII Received: _____

STANDARDS OF CONDUCT FOR RELIGIOUS VOLUNTEERS

1. Giving or receiving anything from any inmate in the jurisdiction of the California Department of Corrections is prohibited.
2. Contact with family members of inmates through the mail, by telephone or personal contact is not allowed.
3. Do not give out personal telephone number or residence address to inmates.
4. Embracing, hugging or kissing inmates is not permitted.
5. Derogatory, discriminatory, or degrading remarks against any faith group is not acceptable at any time.
6. Coercion, intimidation, or embarrassment towards any inmate for the purpose of getting him to participate in the religious service being conducted is not acceptable at any time.
7. Inmate personal/family requests should be directed to the sponsor of your ministry.
8. Only give the ministry address to inmates who request specific needs or concerns.
9. Always be supportive of security and chaplains of the California Institution for Men.
10. All security violations should immediately be reported to security staff and ministry sponsor.

I understand the Standards of Conduct and agree to abide by them. I realize that violation of any of them may result in my dismissal from the religious volunteer program.

(print name)

(date)

(signature)

(ministry name)

**PRIMARY LAWS, RULES, AND REGULATIONS REGARDING
CONDUCT AND ASSOCIATION WITH STATE PRISON INMATES
CDC 181 (Rev 5/98)**

Individuals who are not employees of the California Department of Corrections (CDC), but who are working in and around inmates who are incarcerated within California's institutions/facilities or camps, are to be apprised of the laws, rules and regulations governing conduct in associating with prison inmates. The following is a summation of pertinent information when non-departmental employees come in contact with prison inmates.

1. Persons who are not employed by CDC, but are engaged in work at any institution/facility or camp must observe and abide by all laws, rules and regulations governing the conduct of their behavior in associating with prison inmates. Failure to comply with these guidelines may lead to expulsion from CDC institutions/facilities or camps.

SOURCE: California Penal Code (PC) Sections 5054 and 5058; California Code of Regulations (CCR), Title 15 Sections 3285 and 3415

2. CDC does not recognize hostages for bargaining purposes. CDC has a "NO HOSTAGE" policy and all prison inmates, visitors, and employees shall be made aware of this.

SOURCE: PC Sections 5054 and 5058; CCR, Title 15, Section 3304

3. All persons entering onto institution/facility or camp grounds consent to a search of their person, property or vehicle at any time. Refusal by individuals to submit to a search of their person, property or vehicle may be cause for denial of access to the premises.

SOURCE: PC Sections 2601, 5054 and 5058, CCR, Title 15, Sections 3173, 3177, and 3288

4. Persons normally permitted to enter an institution/facility or camp may be barred, for cause, by the CDC Director, Warden and/or Regional Parole Administrator.

SOURCE: PC Sections 5054 and 5058; CCR, Title 15, Section 3176 (a)

5. It is illegal for an individual who has been previously convicted of a felony offense to enter into CDC institutions/facilities or camps without the prior approval of the Warden. It is also illegal for an individual to enter onto these premises for unauthorized purposes or to refuse to leave said premises when requested to do so. Failure to comply with this provision could lead to prosecution.

SOURCE: PC Sections 602, 4570.5 and 4571; CCR, Title 15, Sections 3173 and 3289

6. Encouraging and/or assisting prison inmates to escape is a crime. It is illegal to bring firearms, deadly weapons, explosives, tear gas, drugs or drug paraphernalia on CDC institutions/facilities or camp premises. It is illegal to give prison inmates firearms, explosives, alcoholic beverages, narcotics, or any drug or drug paraphernalia, including cocaine or marijuana.

SOURCE: PC Sections 2772, 2790, 4533, 4535, 4550, 4573, 4573.5, 4573.6 and 4574

7. It is illegal to give or take letters from prison inmates without the authorization of the Warden. It is also illegal to give or receive any type of gift and/or gratuities from prison inmates.

SOURCE: PC Sections 2540, 2541 and 4570; CCR, Title 15, Sections 3010, 3399, 3401, 3424 and 3425

8. In an emergency situation the visiting program and other program activities may be suspended.

SOURCE: PC Section 2601; CCR, Title 15, Section 3383

9. For security reasons, visitors must not wear clothing that in any way resembles state issued prison inmate clothing (blue denim shirts, blue denim pants).

SOURCE: CCR, Title 15, Section 3171 (b) (3)

10. Interviews with SPECIFIC INMATES are not permitted. Conspiring with an inmate to circumvent policy and/or regulations constitutes a rule violation that may result in appropriate legal action.

SOURCE: CCR, Title 15, Section 3261.5, 3315 (3) (W), and 3177.

I HEREBY CERTIFY AND ACKNOWLEDGE I HAVE READ THE ABOVE AND FULLY UNDERSTAND THE IMPLICATIONS REGARDING MY CONDUCT AND ASSOCIATION WITH PRISON INMATES. I ALSO UNDERSTAND VIOLATION OF ANY OF THE ABOVE COULD RESULT IN EXPULSION FROM A CDC INSTITUTION/FACILITY OR CAMP WITH THE POSSIBILITY OF CRIMINAL PROSECUTION.

VISITOR'S NAME AND TITLE (Print)	VISITOR'S SIGNATURE	DATE SIGNED